

CHANDIGARH SKILL DEVELOPMENT MISSION (CSDM)  
CHANDIGARH ADMINISTRATION  
(DIRECTORATE OF TECHNICAL EDUCATION)  
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Office Order No. 179

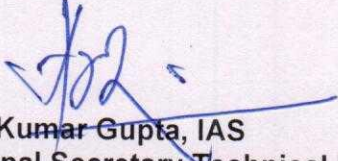
Date: - 14.12.2020

In reference to DO dated 19.12.2018, received from Ministry of Skill Development and Entrepreneurship, New Delhi ( Copy Enclosed), a " District Skill Committee- UT Chandigarh" is hereby Constituted:-

- |  |                    |
|--|--------------------|
| 1. Deputy Commissioner – cum-Labour Commissioner | – Chairman         |
| 2. Additional Deputy Commissioner, UT Chandigarh | – Member           |
| 3. Director Industries, UT Chandigarh            | - Member           |
| 4. District Education Officer, UT Chandigarh     | - Member           |
| 5. Assistant Labour Commissioner, UT Chandigarh  | - Member           |
| 6. Director Social Welfare, UT Chandigarh        | - Member           |
| 7. Lead Bank Manager, Chandigarh                 | - Member           |
| 8. Principal, GITI, Sector 28, Chandigarh        | - Member           |
| 9. Chairman, CII, Sector 30, Chandigarh          | - Member           |
| 10. Chairman, PHD Chamber, Sector 30, Chandigarh | - Member           |
| 11. Chairman, FICCI, Sector 30, Chandigarh       | - Member           |
| 12. Director Technical Education, UT Chandigarh  | - Member Secretary |

The committee will meet once in three month and review the progress as per the guidelines mentioned in the DO of MSDE.


Chandigarh dated

  
Arun Kumar Gupta, IAS  
Principal Secretary Technical Education  
Chandigarh Administration.

Endst No F.1993/E(RA)-20/131-40 Dated 14/2/2020

A copy is forwarded to following for information and necessary action:


- |  |          |
|--|----------|
| 1. Additional Deputy Commissioner, UT Chandigarh | – Member |
| 2. Director Industries, UT Chandigarh            | - Member |
| 3. District Education Officer, UT Chandigarh     | - Member |
| 4. Assistant Labour Commissioner, UT Chandigarh  | - Member |
| 5. Director Social Welfare, UT Chandigarh        | - Member |
| 6. Manager SBI, Sector 17, Chandigarh            | - Member |
| 7. Principal, GITI, Sector 28, Chandigarh        | - Member |
| 8. Chairman, CII, Sector 30, Chandigarh          | - Member |
| 9. Chairman, PHD Chamber, Sector 30, Chandigarh  | - Member |
| 10. Chairman, FICCI, Sector 30, Chandigarh       | - Member |

  
Sachin Rana, IAS  
Special Secretary Technical Education  
Chandigarh Administration.

Endst No F.1993/E(RA)-20/141

Dated 14/2/2020

A copy is forwarded to PA to Deputy Commissioner – cum-Labour Commissioner for the information of Deputy Commissioner.

  
Sachin Rana, IAS  
Special Secretary Technical Education  
Chandigarh Administration.

डॉ. के. पी. कृष्णन, आई ए एस  
सचिव  
Dr. K. P. Krishnan, IAS  
Secretary  
AA



भारत सरकार  
कौशल विकास और उद्यमशीलता मंत्रालय  
GOVERNMENT OF INDIA  
MINISTRY OF SKILL DEVELOPMENT  
AND ENTREPRENEURSHIP

PA/SSH/4402  
Date: 21/11/18

PA/SSH/4402  
Dated: 31-12-18

D.O. No. DGT-1/1/2018-NPIU

Adviser to the Administrator,  
No. 4402 PS/AA  
Dated 28/12/18

19<sup>th</sup> December 2018

Dear Parimal,

To provide an impetus to "Skill India Mission" and to meet its objective by adopting bottom up approach in State level planning, initiatives like "Aspirational Skill Abhiyaan" and "SANKALP" are launched by this Ministry. The key issue highlighted, after visits and interactions of Ministry officials with District Officials under these initiatives, was lack of convergence and inadequate awareness of skill development related activities at the District level. It has also been realised that to ensure effective implementation of various interventions under Skill India Mission, there is a need of a "District Nodal Skill Centre (DNSC)".

In view of the above, to coordinate all skill development related activities at district level, it has been decided that one Industrial Training Centre (ITI) shall act as a Nodal point of DNSC in a District. In case, there is no suitable ITI for the purpose, a Pradhan Mantri Kaushal Kendra (PMKK) or other similar vocational institute of the desired standard shall be referred as DNSC. Further, this DNSC will facilitate constitution and effective functioning of "District Skill Committee (DSC)" which will be chaired by concerned District Magistrate/District Collector.

This issue was discussed and approved in a meeting held under the Chairmanship of Cabinet Secretary on 6<sup>th</sup> August 2018, which included Secretaries of MSME, Textiles, Food Processing Industries, Housing & Urban Affairs, Electronics & Information Technology, Labour & Employment, Minority Affairs, Tourism and Tribal Affairs and Departments of Rural Development, Industrial Policy & Promotion etc.

A concept note explaining the background & with a suggested composition of the DSC is attached herewith. May I request you to examine the concept note and issue orders constituting the DSC under the Chairmanship of District Magistrate/Collector in your State.

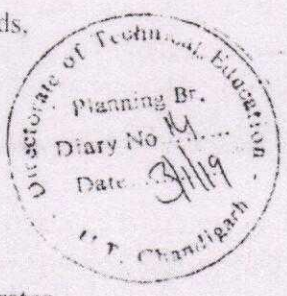
May I also request you that Review of working of "District Skill Committee" should be included as a standing item in Agenda of your periodic Review Meeting with District Magistrates/Collectors.

With regards,

Yours sincerely,

(Dr. K.P. Krishnan)

Encl: As above



Shri Parimal Rai,  
Adviser to the Administrator,  
UT of Chandigarh, 1st floor, Deluxe Building,  
UT Secretariat, Sector 9,  
Chandigarh.



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Handwritten notes: HS, 31/12/18, M. STE, M. diary, RO, RA

## Concept Note – District Skilling Committee (DSC) & District Nodal Skill Center

### Background

The skilling ecosystem has evolved in India and has achieved significant scale, quality and convergence at the Central level, with creation of nodal ministry of Skill Development and Entrepreneurship and through its various agencies like Directorate General of Training (DGT), National Skill Development Corporation (NSDC), National Skill Development Agency (NSDA) and others achieving convergence with all the Central Ministries and Departments. This convergence has been replicated at the State level with creation of Skill Development and Entrepreneurship Departments and State Skill Development Missions across the States. But this level of convergence has not been achieved at the District Level. Hence a major step towards ensuring quality and consistency in the skilling ecosystem would be to ensure formation of District Skilling Committee to facilitate on-ground implementation of various skilling initiatives of Ministry of Skill Development and Entrepreneurship at the district level.

### Aims and objectives

The committee would be the district level focal point and local facilitator for ensuring and sustaining skilling at the district level. It would carry the following broad activities which might not be limited to:

- Conduct, facilitate and track the skill gap across the district for jobs creation
- Project the future demand of the industry at the district level and bolster the current supply of the candidates in order to meet the demand
- Suggest and explore methods in order to increase livelihood opportunities across the district
- Leverage the current industries to create and facilitate enhanced job creation. The focus would also be to leverage traditional artisan, industry in the district
- Review of infrastructure, machinery across various vocational training providers engaged in implementing central and state government schemes (like Government and private ITI, PMKVY and PMKK centers, NSDC centers etc.) across the district
- Building and nurturing industry relationship in close coordination with the officials of industry department and various industry clusters across

the district. This would also include any coordination required to implement any scheme of industry cluster in the district

- Facilitate training of trainers of various vocational institute (implementing central and state government schemes) across the district
- Facilitate and explore the use of Satellite based distance learning (SDLP), Massive open online courses (MOOC), digital technology to facilitate and enable improvement of learning outcome
- Mentor new vocational institute in the district by extending support in industry connect and representation in governing committees of such institutes like Institution Management Committee (IMC) in ITI, or similar committee across various other vocational institute
- Infrastructure and facilities for facilitating placement and job melas at the district, conducting counselling for the vocational graduates across the district and leveraging their industry connect and increase awareness about registering on portals like National Career Service (NCS) Portal, Skills Exchange (Labor Market Information System Portal) etc. The committee would also utilize facility and expertise available at the Model Career Centers (MCC) being run by the Ministry of Labour and Employment
- Monitoring the progress of various apprenticeship scheme (such as NAPS, STRIVE etc.) across the district, encouraging On the Job Training (OJT) as part of Dual System of Training and ensuring coverage of apprenticeship (2.5-10% of the employees) in the industrial and other establishments of the district
- Ensuring that convocation is organized for the vocational graduates across the district to bring a sense of pride and accomplishment in them
- Monitoring the progress of various central and state vocational schemes for Left wing extremist (LWE) districts, North- East and aspirational district
- Identify skilling needs for surrendered naxalites in the LWE districts and ensure relevant training for them
- Ensure convergence of funds from various Central, State and district level schemes, Corporate Social Responsibility (CSR) Funds, District Mineral Funds, Social Welfare Funds, Tribal Funds and Minority Department funds etc. to improve the skill infrastructure and other skill centers in the district
- Facilitate entrepreneurship by providing facilities for encouraging self-employment such as access to loans from banks and NBFC, MUDRA financing, access to local entrepreneurship development cell etc.

### Composition of the Committee

The District skilling committee would be chaired by the District magistrate and would have the following composition:

- District Magistrate – Chairman
- Chief Executive Officer of Zila Parishad
- District Officer of State Skill Development Mission/ State Skill Development and Entrepreneurship Department
- District Educational Officer
- District Labor Officer
- District Industry Officer
- District Social Welfare Officer/ District Tribal Welfare Officer/ District Minority Department Officer
- Lead District Manager from bank
- Principal of Nodal institute/ ITI / PMKK– Convener(which has been shortlisted to provide infrastructure to the committee)
- 1-3 Industry Representatives (from industry cluster, prominent industry in the district etc.)
- Any other members(s) up to three may be co-opted by the Chairman

### District Nodal Skill Centre

The District Skill Committee (DSC) would need an operational base location in order to meet and deliver its broad objective. Hence for the same, a Skill Center can be identified as a "District Nodal Skill Center (DNSC)" which can provide the requisite infrastructure to fulfil the objective of DSC in each district. District Nodal Skill Center would be short-listed by DGT in consultation with State Technical Directorates.

The selection will be based on the objective framework which might include results of grading of ITIs, their past performance and available infrastructure. The preference will be given to an ITI but if ITI is not found suitable to match the standards at the district then next alternative can be looked at, which might include Prime Minister Kaushal Kendra or vocational University/colleges or other similar vocational institute at the District level.

The District Nodal Skill Centre should be a state of art vocational education institution staffed with best trainers of the district. These skill centers would have sufficient number of trainers and staff in order to support various initiatives been undertaken by this committee. The trainers would support the committee in formulating skill gap studies, liaise with the industries to project future demand and create livelihood opportunity, support review of infrastructure across various vocational institutes in the district, facilitate

training of trainers, betterment of grading scores of ITIs, implement national and state level schemes at district level etc. This center should also become hub for training of trainers.

The DNSC needs to also have sufficient infrastructure in form of available land, building and workshop in order to facilitate training of trainers, conduct counselling, convocation, job melas, industry connect events, information seminars etc. This would be critical for functioning of the committee and to meet its holistic objective to transform the vocational education landscape at the district level and ensure ground level convergence of its efforts.

District Skilling Committee (DSC)-based out of District Nodal Skill Center (DNSC)" should ensure that funds are converged from various schemes of Central, State and District level schemes. Hence, District Nodal Skill Center should meet these standards.

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